

# Quick tips for home cleaning

5 tips to help you plan and clean your home



## Clean as you go

Make it easier on yourself by cleaning as you go:

Stay on top of washing dishes and putting them away after every meal, so they don't pile up.



Keep all your dirty clothes in your laundry basket, so when it's time to do laundry it'll be quicker to get started.



Spend about 10 minutes every day tidying up your home. If that's overwhelming, focus on a different room each day.



## Make a plan

Everything doesn't need to be cleaned at once. If you don't want to spend the whole day cleaning, try to:



- Make a schedule of what you want to clean (such as a room or a task) and what day of the week.
- Make a list for each day, then mark them off as you clean to help you keep track of what you've done.

## Organize first

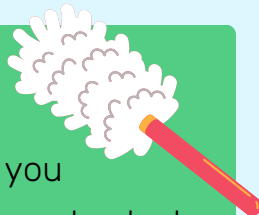
Sometimes it's hard to see what needs to be cleaned, if things aren't in their place. Before you start cleaning:



- Go through and return things to where they are supposed to be.
- Go through piles of mail or papers and decide what you need to keep.

## Break it down

Pick one task to start with, then finish that task before you move on to the next. For example, dust everything, then move to vacuuming.



## Clean smart

When cleaning, clean from upstairs to downstairs and from the top of the room to the bottom. This is especially helpful when dusting and wiping down counters and surfaces, so you don't have to redo any cleaning.

